

ABSENT EXCUSES

Parents may write up to 5 excused absent notes for full day absent and 5 parent notes for a tardy that is less than 1.5 hours. If your child has a chronic medical condition, you may turn in a chronic medical excuse form at the beginning of the school year, or as soon as the child is diagnosed with the condition.

Excuses Absences:

Administrators make the final decision on excused or unexcused absences. A parent may make a written request up to 5 total days per school year for any of the following:

- Illness
- With a medical excuse form for a chronic conditions
- Medical appointment for student
- Death in the family
- Religious holiday
- Reporting to court
- Driver's test (1/2 day permitted up to two times)
- Prearranged absence (Principal has final decision)
- Educational Enhancement (EHO)

When a student must be absent from school, it is the responsibility of the parent or guardian to call the school by 9:00 a.m. to inform the school of the reason of the absence. The parent or guardian must send a written note to explain the absence when the student returns. When a call and note are not received by the school, the absence will be counted as unexcused.

Unexcused Absences:

The following may count toward truancy:

- Out of school suspension
- Indifference of parent/guardian
- Out of town
- Poverty issues
- Juvenile detention jail
- Working at home or business
- Babysitting
- Transportation
- Child care
- Distance from school
- Truancy
- Oversleeping
- Skipping school
- Illness (more than 5 unexcused with note from parent)

If you have any questions please contact us

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